TECNAVIA

NEWS MEMORY

e-Edition Teacher Guide

A guide
to using and
getting the most
from your
e-Edition.

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Getting Started

E-Editions made easy!

Every day of the week, newspapers provide a fresh textbook for teachers and students. Studies have shown that using the newspaper in the classroom will help students excel in many ways. We are now offering this valuable classroom tool in a convenient, environmentally friendly and state of the art format online!

e-Editions let you navigate an exact replica of the newspaper just as you would the newsprint version. You can flip through pages and skim headlines, view articles, photos, games and comics with the click of a button, and even print out individual stories and photos in a "clipping" format!

The e-Edition is ideal for classroom learning AND homework assignments. Keyword searches allow students to research any topic, person or event. You may also print out articles as needed for instructional purposes.

The e-Edition is ideal for mail subscribers, NIE and hybrid subscriptions.

This document illustrates how to navigate an electronic edition in your classroom. The examples shown are from a variety of newspapers around the USA however the functionality will be the same if you use your local newspaper. Also, please note that all features may not be available for all publications; if you see a feature here that isn't available on your publication, please contact your NIE coordinator to have it added!

Logging On

There is no special software needed to view the e-Edition, just your usual internet connection and online browser.
The e-Edition is best viewed when your screen is set to a resolution of at least 1024 pixels wide. Resolution can be changed on a Windows system by going to the following menu:

1. Right-click anywhere on the Desktop background
2. Select Properties, then Settings

Resolution can be changed on an Apple OS X system by going to the following menu:

1. Apple Menu, Select System Preferences, then Display

Resolution can be changed on an Apple OS 8 or OS 9 system by going to the following menu:

1. Apple Menu, Select Control Panel, then Monitor

Use your username and password to login to our e-edition. After accessing, you will be taken to the NIE platform, and can begin using all of the features and functionality!

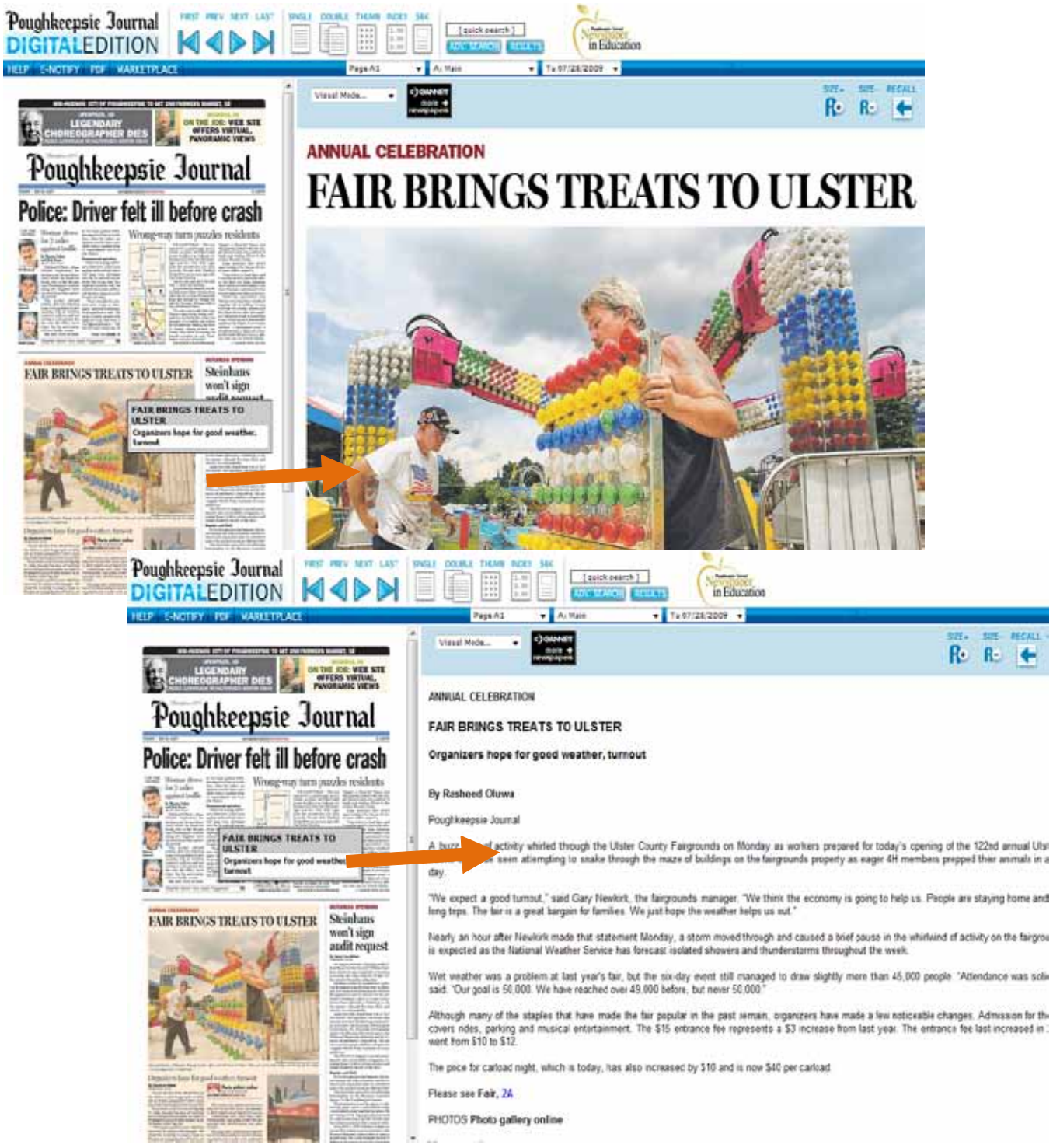
Navigation

There are several ways to navigate through the e-Edition:

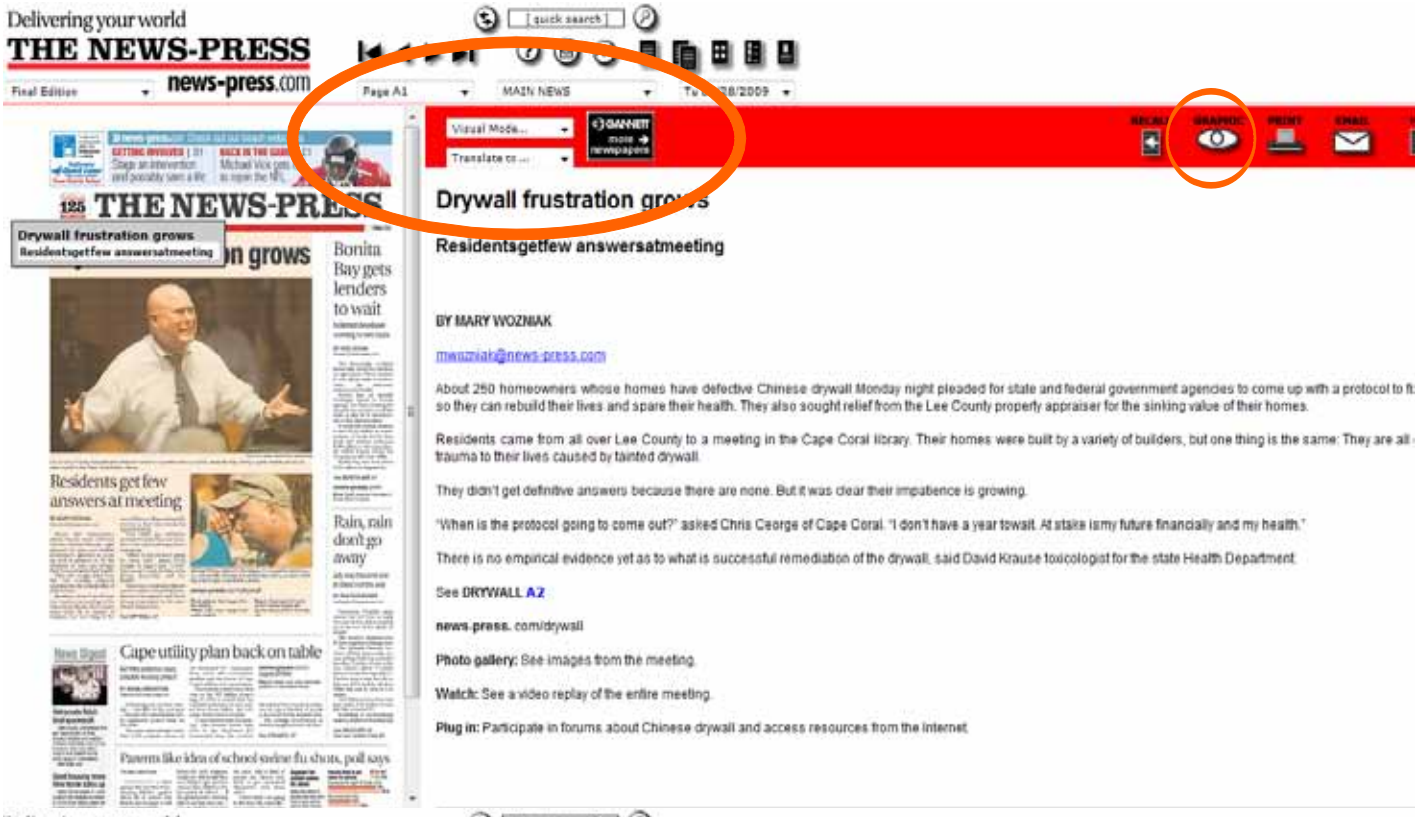
1. Use the navigational panel provided for you that appear directly above the paper.
   a. To turn the pages, click on the arrows, first, next, previous and last.

To view a story, photo or advertisement that interests you:

2. The newspaper is presented in a split screen. The full page image on the left is intended to be used as a guide. Items are to be read in the right hand side of the screen to reduce panning, scrolling and eliminates the need for pop-up windows. To view any item on the page, simply place your cursor over the item of interest on the image. The item will become highlighted and the first few lines of the article will be shown in a preview window. To read, simply click and it will move to the right.



3. Items are intuitively displayed in either text or graphical mode by the system for you. However, you have the ability to change the viewing mode at any time to display the item in the opposite format simply by clicking the item again or using the text/graphic button on the right. To change the viewing mode of the entire session, use the ‘visual mode’ drop down in the center of the frame.



4. There are a group of buttons in the lower right header area which apply to any article, image or ad that you have selected. Print or email a single article, increase or decrease text size, 'Recall' will recall the page that contains the article, graphic or ad that is currently displayed and 'Text/Graphic' toggles between text and graphic view. Also in this lower portion are the Text-to-Speech read aloud option, as well as the option to download in an MP3 file format. Students now have the option to listen to their articles, as well as take them anywhere on their MP3 player!

Readers also have the opportunity to download the newspaper onto their mobile reading device, mobile phone, smart phone, or pda. The icon for e-Book (if applicable) is located in the top portion of the header, near the e-notify, and help icons. See the example below.

Readers also have the opportunity to translate any article in the newspaper into multiple languages! Just use the translation drop down to select the language you prefer!

επιχειρήσεις κοινής ωφέλειας ψηφοφορία ρίχνει τη σκιά

το θέμα δεν αναμένεται να τεθεί και πάλι πριν από την εκλογή

από brian liberatore

bliberatore@news-press.com

έκπληξη απόφαση της Δευτέρας για να σκοτώσει 281 εκατ. $ που αξίζει να της χρησιμότητας επεκτάσεις αφήνει εξάμηνο του ακρωτηρίου κοραλλιών για πηγάδια και σηπτικών συστημάτων,εξασφαλίζει υψηλότερο λογαριασμοί υπηρεσιών κοινής ωφέλειας για το άλλο μισό και να ρίχνει τη σκιά της αβεβαιότητας για την πόλη.

δύο από τα τρία μέλη του συμβουλίου που στράφηκε κατά του εν λόγω σχεδίου της πόλης χειρισμός της υπόθεσης οδήγησε totheirdecision.whether η απόφαση ήταν ένα κατηγορητήριο εναντίον της πόλης ή προσωπικό theproject ίδια,Είναι σαφές από μια δεκαετία-παλαιό σχέδιο να τεθεί το 110-τετραγωνικών μιλίων πόλη για τις κεντρικές υπηρεσίες κοινής ωφελείας είναι σε tatters. οι κάτοικοι δεν έχουν ideawhen,ή εάν τον τρόπο με τον οποίο θα λάβετε και να πληρώνουν για υπηρεσίες κοινής ωφέλειας.

Δευτέρα ψηφοφορία ήταν κατά ένα σχέδιο για την παροχή νερού προς τα βόρεια ακρωτηρίου και το νερό,αποχετευτικό δίκτυο άρδευσης γραμμές και σε μια περιοχή στα νοτιοδυτικά. μετά από 16 ώρες αξίας των δημόσιων ακροάσεων,χιλιάδες e-mails,γράμματα και οι οργισμένοι τηλεφωνικές κλήσεις,κανείς δεν σχετικά με το δημοτικό συμβούλιο φαίνεται ότι θέλει να επανεξετάσει τη χρησιμότητα,

βλέπωεπιχειρήσεις κοινής ωφέλειαςα3

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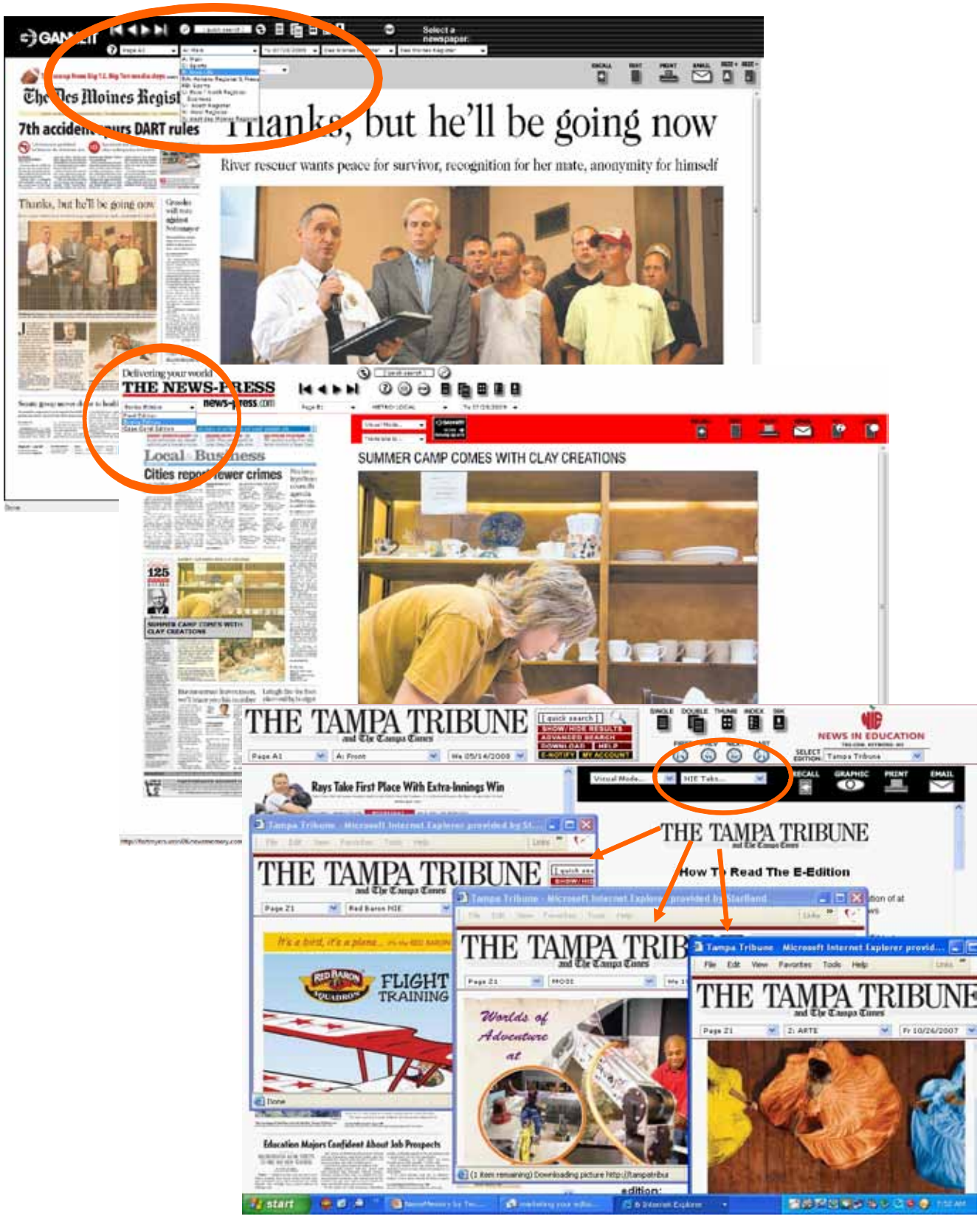
5. Use the various pull-downs to view a list of pages, sections, editions and dates located in the top navigation panel. Some newspapers may have additional drop down menus that feature N.I.E. special sections in e-Edition format and links to other websites and curriculum you frequently use.



There are several ways to change the view of pages and articles:

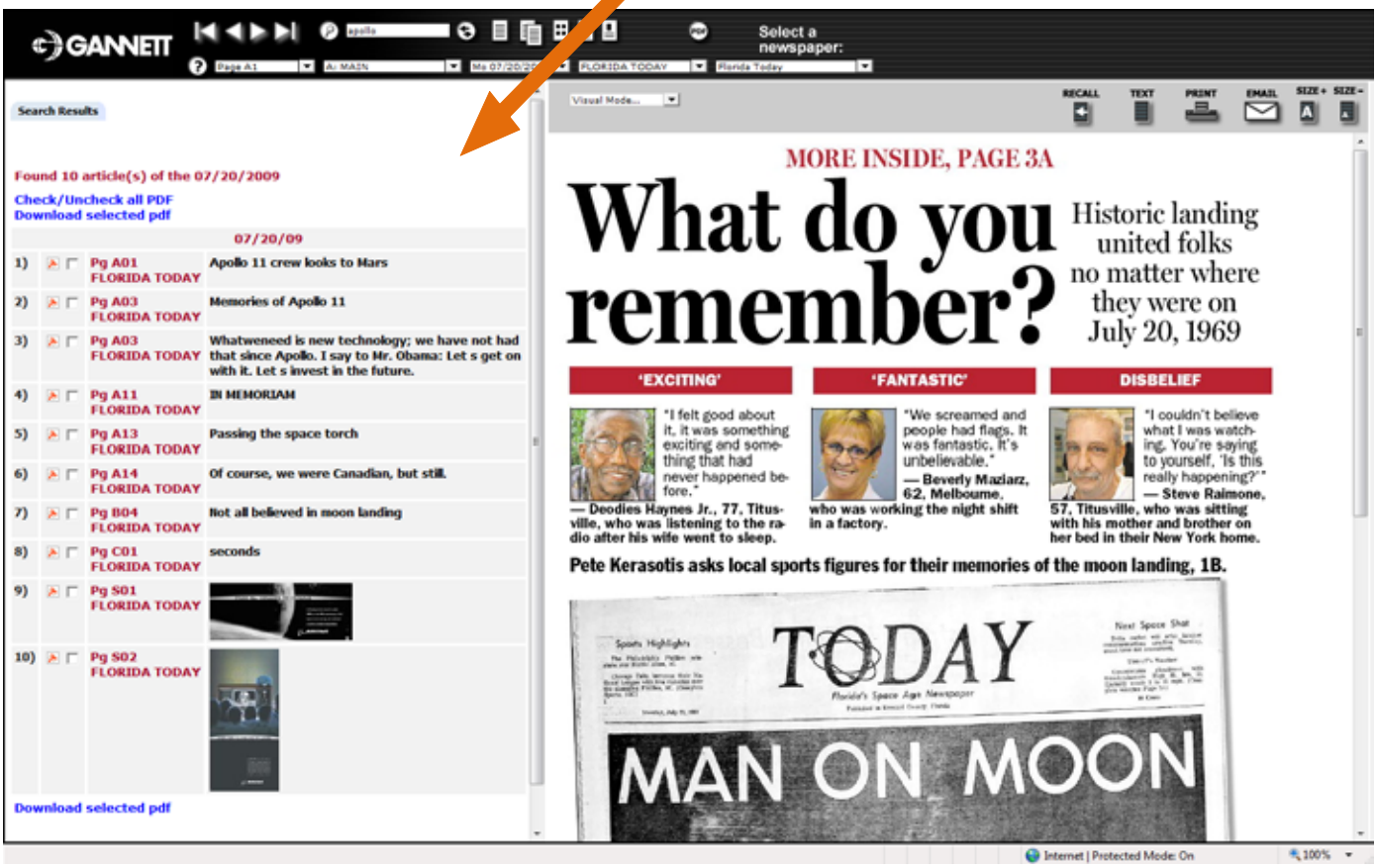
6. Use the group of page mode buttons, which appear at the top of the window: This will change the screen to ‘double page’, ‘thumbnail view’, ‘index’ which shows the table of contents and includes a ‘56K’ option for users with slower connections.

Using The Search Functions

There are three ways to Search the e-edition:

1. The “e-Notify” feature is a convenient way to be alerted to content of your specific interest that you may be planning to use in a current or upcoming lesson plan. e-Notify allows you to define the search criteria and each day at the time the newspaper is published, the results automatically emailed directly you! Click the ‘e-Notify’ button to start, stop or adjust this valuable feature.

2. Once you are logged into the paper there are two additional search features. To search for a keyword, type it into the “Quick Search” input box at the top right side of the window. Press the Enter key on your keyboard and your search results will appear in the side of the browser. To view, simply click on the headline of the article. To recall the page the article appeared, click the ‘recall’ button on the right.

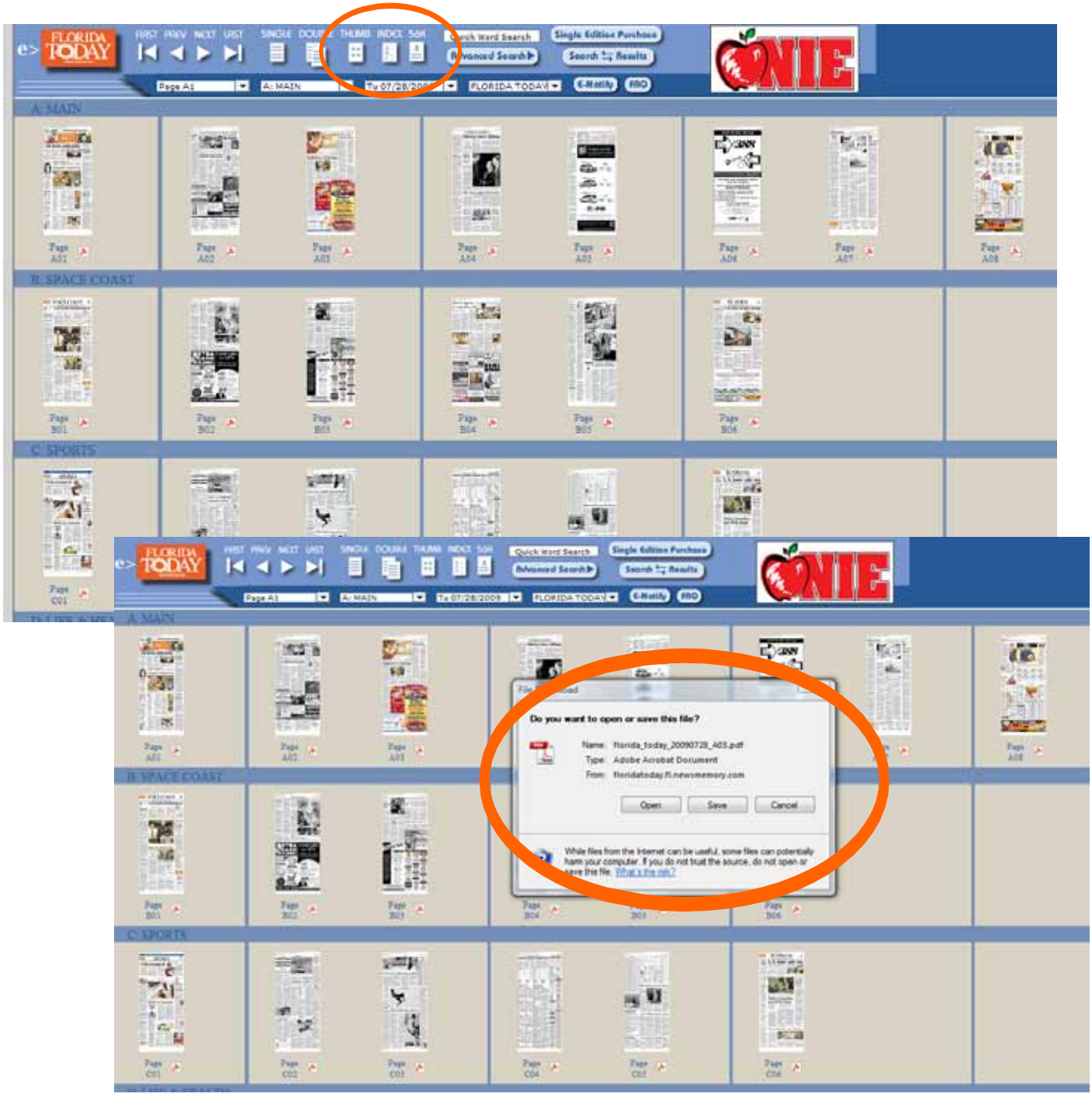


3. Clicking the “Advanced Search” will bring up additional search options, such as multiple keywords and which sections of the newspaper to search. After your conditions have been entered, press the Search button and your search results will appear in the side of the browser. Click on an article title to view.

a. The “Search Results” button will toggle between your search results listing and the full page view.

Downloading

1. Each page of the newspaper is available as a PDF file. Click on the “PDF”, ‘Download’ or “Thumb” button to display the download options. Here you have the ability to download a single page(s), a single section, or the complete edition. If you selected multiple pages the download will automatically zip the file for faster downloading.



Using The Help Function

1. Click on the “Help” or “?” button from the navigation pane of your newspaper at any time to have these instructions appear in a new window.